

ARABIAN REINING HORSE ASSOCIATION

BYLAWS



ARTICLE I – NAME & ORGANIZATION

*Section 1: This club shall be known as the Arabian Reining Horse Association (ARHA).

Section 2: The purpose of the ARHA is to encourage the development of the public interest in the promotion, exhibition and enjoyment of the Arabian Reining Horse.

Section 3: The principal office or place of business shall be the home of the duly elected President of the Club, with a permanent, separate Post Office Box for Club correspondence.

Section 4: The fiscal year of the Club shall be January 1st through December 31st of each year.

Section 5: There shall be no capital stock. All new members shall be given a copy of the Bylaws.

Section 6: As an Arabian Horse Association (AHA) Chartered Club, ARHA shall abide by the current rules of the AHA and USEF.

ARTICLE II – OFFICERS & DUTIES

*Section 1: The Officers of the Club shall be: President, Vice-President, Secretary, and Treasurer. The President, Vice-President, and Treasurer shall be nominated and elected from the Board of Directors at the first meeting of the calendar year. The Officers shall hold office for a period of one year. The Secretary shall be appointed by the President and shall also hold office for a period of one year.

Section 2: The President shall preside at all general and Board of Directors meetings of the Club. The President shall appoint all special and standing committees, chairpersons and serve as ex-officio member of all committees. The President shall conduct the business of the Club in accordance with the Club Bylaws.

Section 3: The Vice-President shall preside at all general and Board of Directors meetings in the absence of the President. The Vice-President shall act as chairperson of the Nominating Committee. In the event of vacancy in the office of President, the Vice-President shall succeed to that office for the remainder of that term, or the ARHA President may appoint another board member to fulfill these duties.

Section 4: The Secretary shall keep the minutes of all meetings and safeguard the records of the Club and shall be ex-officio Secretary of all Board meetings. The Secretary shall conduct, supervise, count and record the balloting of all elections

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and perform such other duties as usually pertain to this office, including those specifically assigned by the President and/or the Board of Directors.

Section 5: The Treasurer shall keep and safeguard the funds of the Club and keep accurate records of them. The Treasurer shall be required to report monthly receipts and disbursements of all monies handled through this office. The Treasurer shall also act as Membership Chairperson unless one is appointed separately by the President.

Section 6: Chairpersons of all committees shall serve for a period not to exceed one year unless appointed for a second term.

Section 7: As an AHA chartered Club; all Officers must be an individual affiliate voting member of the AHA through the ARHA at the time of election and during their term of office. As the board sees fit, the Board of Directors may appoint an executive vice president to conduct the day-to-day business for ARHA.

Section 8: Officers can only hold the same office for two consecutive terms.

ARTICLE III – DIRECTORS & DUTIES

Section 1: The Board of Directors of the Club shall consist of nine members: eight elected from the general membership and the most recent past president.

Section 2: The eight Directors elected from the general membership shall hold office for a period of two years, four being elected each year.

Section 3: The secretary shall serve as an ex-officio member of the Board of Directors.

Section 4: As a AHA chartered Club all Directors must be an individual affiliate voting member of AHA through ARHA at the time of election and during their term of office.

Section 5: The Board of Directors shall meet as necessary to conduct the business of the Club.

Section 6: Meetings of the Board of Directors may be called by the President, any three members of the Board, or any four general members in solid standing. Each Director shall receive written or telephone notice of the time and place of each meeting at least ten days in advance.

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Section 7: A quorum at any meeting of the Board shall be three or more Directors. A majority of the quorum shall decide any question that may arise. No business shall be conducted until a quorum is present.

Section 8: The duties of the Directors shall be to advise the Club in promoting, encouraging and fostering interest in the Arabian Reining Horse. The Directors shall review and act on potential member applications and function in the capacity of an Ethics Review Committee.

Section 9: All vacancies in the offices of the Club, except that of President, shall be filled by appointment from the Board of Directors. Those so appointed shall serve for the remainder of the term. The office of President shall be filled by the Vice-President for the remainder of the term. A vacancy on the Board for any reason shall be filled by the nominee with the next highest number of votes from the previous election or by the appointment of the President if that person is unable or unwilling to serve.

Section 10: The club shall indemnify and hold all Directors, Officers and Committee Members harmless from all liability, obligations, claims, causes of action or expenses of any kind, including reasonable attorney's fees, that may arise or be incurred by them as a result of the performance of their duties for or in behalf of the Association, to the full extent of the laws of the State of Colorado.

Section 11: The Board of Directors shall use their best efforts to participate at the Annual Meeting in person.

Section 12: Any Director failing to uphold the integrity of the ARHA or fulfill their responsibilities for a period of 12 months shall be replaced by the nominee with the next highest number of votes from the previous election or by the appointment of the President if that person is unable or unwilling to serve.

Section 13: Delegates to the AHA Annual Convention will be selected and voted on by the Board of Directors at the Annual meeting.

ARTICLE IV - MEETINGS

Section 1: The general membership meeting shall be held annually during the U.S. Nationals Championships. The time and place will be determined by the Board of Directors. Each member shall receive a written or telephone notice of each meeting at least ten days in advance.

Section 2: Special meetings of the general membership may be called by the President at any time and place by written or telephone notice to all members at least ten days in advance.

Section 3: A simple majority of voting members present will be sufficient to carry any issue. A quorum for a general membership meeting shall be at least 10% of total current membership, including members of the Board of Directors.

Section 4: All meetings shall be conducted by the Roberts Rules of Order.

Section 5: Electronic/phone meetings shall be deemed appropriate for use by the Board of Directors.

Section 6: Each meeting will have an agenda prior to meeting.

Section 7: An action item list should be summarized at the bottom of the Meeting Minutes. The action item list should contain the following: 1) action(s) to be worked, 2) responsible person(s), 3) target date, and 4) any associated comments. The open action items should be carried over to the next Meeting Minutes.

ARTICLE V – NOMINATIONS & ELECTIONS

Section 1: The Nominating Committee shall consist of four members: the Vice-President, acting as chairperson; one Director appointed by the President, and two other members from the general membership excluding, if possible, Officers and members of the Board.

Section 2: The Nominating Committee shall report at the October general meeting. Nominations from the floor shall be taken at this meeting.

Section 3: Ballots will be mailed or delivered via electronic notice to all members within 2 weeks of the General Meeting. Ballots will be gathered and counted by ARHA attorney or other neutral location.

Section 4: Voting shall be by secret ballot for any office for which there is more than one candidate. The candidates shall be elected by a majority of the voting members.

Section 5: Installation of Officers and Directors shall be held at or before the January meeting. Term of office shall begin upon installation.

ARTICLE VI – MEMBERSHIPS, VOTING, RIGHTS, & DUES

Section 1: Eligibility for active membership in good standing:

- (a) Any individual of good character and reputation interested in Arabian Horses, promoting Good Horsemanship, and the promotion of Arabian Reining Horses.

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- (b) Membership approved by the Board of Directors.
- (c) Payment of annual dues for membership year, which shall run from January 1 to December 31.

Section 2: Types of membership:

- (a) Individual Affiliate Voting membership: a person who is a current AHA member through ARHA. May vote, hold office, be on a committee and/or be a delegate or participate in prize money programs at the regional and national level of AHA.
- (b) Individual associate Non-Voting membership: a person who is not a current affiliate AHA member through this club. Has no voting rights in this club and is not eligible to hold office or be a delegate.
- (c) Youth Non-Voting membership: open to any individual 18 or younger as of December 1 of the previous calendar year. Has no voting rights and is not eligible to hold office or be a delegate.
- (d) AHA Life (voting) membership: a life member of AHA who has listed this club as his/her "designated" club may vote, hold office and/or be a delegate in this club. Life members shall pay an annual associate membership fee.

Section 3: Voting rights are granted only to individual affiliate voting members paying AHA affiliate dues through ARHA. Voting by proxy shall not be allowed.

Section 4: Dues

- (a) Dues for the succeeding calendar year shall be proposed by the Board of
- (b) Directors and set by vote of the general membership at the October meeting.
- (c) The AHA and ARHA membership year is by anniversary date of the member.
- (d) Dues shall be paid to the membership chair or online to AHA.
- (e) New members may join AHA and ARHA at any time, but dues shall not be prorated.
- (f) ARHA shall transmit to AHA the sum assessed by AHA when collected by ARHA per AHA individual affiliate voting member for dues. These dues shall be transmitted to AHA according to AHA specifications and within 30 days of receipt of the club.

ARTICLE VII - FINANCIAL

Section 1: This Club is not a non-profit organization. All funds shall be used in accordance with our stated purpose and to provide for the continued functioning of the Club.

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Section 2: To access Club funds shall require two of three authorized member signatures approved by the Board of Directors.

Section 3: At the close of the fiscal year, the books shall be reviewed by the Board of Directors.

Section 4: Should the Club be dissolved, any remaining assets shall be donated for equine research, youth promotion or other selected benevolent use.

ARTICLE VIII - AMENDMENTS

Section 1: These Bylaws may be altered and amended at any meeting of the Club providing a quorum is present, and by a majority vote of the voting members present at such meeting and providing that the proposed amendment or alteration was presented in writing to all members in good standing at least ten days prior to the meeting.

Section 2: All amendments passed shall be dated, signed and sent to AHA along with a cover letter signed by both the Club President and Secretary.

Judith Kibler, *President* Date

Date

REVISION DATES: JULY 2015, MARCH 2014, August 2011, January 2005, & December 2001